



MATLOCK TOWN FOOTBALL CLUB (MTFC)

COVID -19 RISK ASSESSMENT/PLAN/Guidance (Version 4)

PROCTOR CARS STADIUM

It should be noted that the following assessment/plan is not exhaustive as the requirements of COVID-19 safety measures are constantly moving and common sense should also be used. However to ensure compliance as a Club Matlock Town FC need to be ready to implement and comply with COVID-19 procedures and measures to ensure that all people (spectators/players/officials/volunteers) who enter the stadium can do so in a controlled secure and safe manner

We must therefore be prepared for fans to return to stadiums a new set of guidelines have been given. They include Fans not to attend if feeling they have COVID symptoms or exposed to someone who has/had the virus. Social distancing must be in place. A Crowd management plan **MUST** be in place that includes entry and exit for fans and one way systems

<u>Serial</u>	<u>Hazard/Persons at Risk</u>	<u>Risk Assessment/Guidance/Planning/Control Measures</u>	<u>Action Required/Name</u>
1	Transmission of Covid-19 Virus Spectators *Volunteers General Public	<p>Ground Entrance: A Steward should be situated outside the main gate/turnstile areas. From the Main Double Gate only turnstiles 1/3/5 should be used, Turnstile operators should have Perspex Screens/gloves and hand gel. A dish should be available to pass entrance fees to the operator.</p> <p>The external area and turnstile areas should be spay cleaned prior to opening the stadium and wiped down on match days thereafter</p> <p>Posters denoting social distancing are to be displayed outside the ground with the Steward ensuring social distancing measures are applied. Stencils denoting queueing area to be displayed</p> <p>These are to be the only entrances to the stadium and should be identified as The Cyril Harris Stand and Twigg Stand entrances</p>	<p align="center">WGM Ground Sec (GS) Turnstile Operators Volunteers Management Committee (MC) Stewards Club Safety Officer (SO)</p>
2	Transmission of Covid-19 Virus Spectators	<p>*Programme Selling Area: Once through the turnstiles spectator's will be met by two tables and volunteers who will reiterate social distancing and offer hand gel and guide</p>	<p align="center">Volunteers Stewards MC</p>

	*Volunteers	them onto the two one way systems via the Tarmac Stand and Cyril Harris Stand (See3 below) *Selling of programmes and 50/50 will need a separate review.	GS SO WGM
3	Transmission of Covid-19 Virus Spectators Volunteers	Inside the Stadium: Owing to the complexities of the stadium two one way systems will be in place. Turnstiles 1&3 will be implemented that follows the route along the Tarmac stand Tea shop and Social Club. Turnstile 5 will allow for spectators to follow the one way route via the foot gate area to the Cyril Harris stand. All routes will be highlighted by social distancing measure and spectators using the facilities must follow the one way systems Posters denoting social distancing are to be distributed around the ground. A 2m/1m distancing line is to be in place around the periphery of the pitch to ensure spectators maintain social distancing from the officials and players. Stencil footprint markers in two different colours and arrows pointing direction of travel will be in place. Queuing at the Tea Bar is to be denoted by social distancing signage with Stewards ensuring compliance. On completion of the game spectators are to exit the stadium in reverse of entry	GS MC Stewards SO WGM
4	Transmission of Covid-19 Virus Spectators Volunteers	Standing Areas: Social distancing lines and markings are to be identified on all standing areas along with social distancing posters to ensure the 2m/1m rule is applied. A Steward should be available to ensure social distancing measures. The standing areas should have a spray clean prior to opening the stadium prior to opening the stadium and sprayed on match days thereafter.	GS Stewards MC SO WGM
5	Transmission of Covid-19 Virus Spectators Volunteers	All Seating Areas/Stands: Alternate rows of seats in the seating areas are to be closed off and there should be a two seat gap between spectators. Posters denoting social distancing should be displayed A Steward should be in place at the main stand and the Causeway Lane area to ensure social distancing measures. The Stands should have a spray clean prior to opening the stadium and wiped down/sprayed on match days thereafter.	GS Stewards MC SO WGM
6	Transmission of Covid-19 Virus Spectators Volunteers	Disabled Area: Markings and Posters identifying the 2m/1m rule are to be displayed along with closing off the two central seats. A spray clean should be carried out prior to the stadium opening and sprayed on match days thereafter	SO GS Stewards

7	Transmission of Covid-19 Virus Spectators Volunteers Management/Players/Physio Officials	Changing Rooms/Officials/Treatment: Some guidance has been given such as only 11 players in the dressing for home and away and match officials to be one in and one out of their changing area further guidance on changing room's policy may well be updated with more specific details. All rooms are to be deep cleaned prior to the game. On the day of the game all rooms are to be cleaned and wiped down. Showers and taps ran in morning on the day and recorded for Legionella controls. Posters denoting social distancing are to be displayed and Hand gel should be provided in all rooms	Players Physio GS MC Stewards WGM
8	Transmission of Covid-19 Virus See 7 above	Tunnel: The tunnel area is to be spray cleaned before the game and wiped down before and after the teams have entered the playing area. On game day the teams are to stagger entry to the playing area	GS SO WGM
9	Transmission of Covid-19 Virus Players Management/Physio Officials Volunteers	Management/Players: The Manager/Players and management team are to be made aware of the social distancing and COVID -19 requirements within the changing room areas. The Management and Players are to be briefed on COVID-19 requirements for taring (See separate assessment) The Management team and Players will need to be briefed on the Clubs Covid-19 plan and the expectation of their compliance	Manager Players GS MC SO
10	Transmission of Covid-19 Virus Spectators Volunteers	Toilets: The toilets at the Tarmac stand areas should have posters denoting one in and one out system. Hand gel could be provided along with soap towels within the toilet area. Similarly the disable areas. The current toilet area should be reviewed as they are in need of some refurbishment. The toilet in the Social Club will also be one in one out and monitored by a member of social club staff with soap towels and hand gel provided	GS MC SO WGM
11	Transmission of Covid-19 Virus Volunteers	Cleaning Schedule: A generic cleaning schedule (attached) is to be completed after each spray clean and each clean and wipe down on match days. Signed and dated	GS SO
12	Transmission of Covid-19 Virus Players/Physio Volunteers	Players Kit/Water Bottles/Physio: Players should arrive changed ready to play. 6 large plastic bins will be provided 3 in each dressing room with large plastic bag inners each player is to ensure that the strip is turned the correct way round placed in the Bins provided which will be marked Socks Shorts and Shirts so that the volunteer washing the strip has no contact. Water bottles should be brought in by individual players identified with the players name filled and washed by the player and taken home for the next game.	Players Physio SO Kit Man

		The Physio should be the only person apart from the players to touch the water bottle The Physio should ensure all his/her equipment is cleaned including carry-on bag prior to the game.	
13	Transmission of Covid-19 Virus Players Management Officials Volunteers	Footballs/Training Gear/Dug Out: All equipment including the storage bags substitute board/Bibs/Cones etc should be given a spray clean 24/48 hrs prior to use and the wiped clean prior during and after use. Footballs during the training/game should be available that already been wiped clean. Balls out of the ground should be wiped clean on return to the Dug Out. The Dug Out including plastic covering and seats is to be spray cleaned prior to opening the stadium and wiped down on the day of the game	Kit Man SO
14	Transmission of Covid-19 Virus Spectators Volunteers	Car parking: The area at the top end of the cricket is generally used for parking. Cars should be guided to parking areas and drivers and passengers allowed to get out before other cars park next to them social distancing must try to be maintained Drivers/Visitors must be aware that there is only one way into the ground via turnstiles 1/3/5 or for players/officials etc the main gate.	SO WGM
15	Transmission of Covid-19 Virus Volunteers Management MC	Miscellaneous Rooms: There are rooms within the ground that need to be reviewed for cleaning. The Board Room which the NL Covid-19 guide suggests that we do not need to use for visiting teams should be wiped down prior to and after use. The Laundry room which is used for obvious purposes but may not be needed if players take kit/training strips home needs to be cleaned out and wiped down before and after use The room above the shop needs to be designated for a purpose and cleaned and wiped down when used. The small store room in the social club again needs to be designated for a purpose cleaned and wiped down when in use. All these areas need cleaning and then securing as they are not frequently used	MC SO Volunteers
16	General Comments All guidance is taken from Covid-19 Guide Version 3 Dated 23 June 20	General: As stated this is not exhaustive and is very much subject to change and advice. However there are many areas that we need to implement/action/review. ALL Management Board/Committee/Volunteers/Manager/Players are to sign up to the COVID-19 5 steps to safer working . The Chairman should sign the say ALL are aware.	All involved with the Management of Matlock Town Football Club

	<p>National League Covid-19 Guidance Version 1.0 Dated 18 July 20</p>	<p>Cleaning schedule must be implemented and actioned including such things as Stewards Coats/Training bibs NOTHING is off limits for cleaning. Provision of Soap/Towels/ Hand Gel/Posters/Road Marking paint (Stencil)/Face Visors/Masks is essential for volunteers and for information to spectators and for compliance.</p> <p>Posters are available on line and can be laminated a supply is available via the Club Shop/Tea Shop for printing.</p> <p>There will be a need to brief Stewards and Volunteers on a regular basis</p> <p>On completion of the game when fans exit the stadium Stewards must ensure that it is the one way system in reverse with social distancing applied. The Match presenter should have a COVID-19 guide to reiterate to fans the clubs entry/exit system.</p> <p>The Club web site should be used to ask for volunteers and to state that we have a COVID-19 plan in place so fans need to be aware and that individuals with underlying health concerns or having Covid-19 symptoms may wish to re- consider attending matches.</p> <p>The web site should state the measure to be implemented regarding stands and standing areas.</p> <p>The Tea Shop and Social Club have been briefed including queuing concerns and management.</p> <p>The Volunteers at risk include: Programme Sellers/50/50/Stewards/Club Shop Groundsman/Tea Shop/Turnstile Operators etc</p> <p>Briefings: Player Manager Management and Volunteer briefings should be organised to ensure all are aware of the Clubs Covid-19 Action Plan</p> <p>Symptoms : Any volunteer/player/manager/committee member showing symptoms should self-isolate and inform the club</p> <p>Spectators should also be asked if they have any symptoms on entry</p> <p>Cleaning Materials/Schedules: Normal household cleaning materials such as Stardrops Cloths Disinfectant etc will suffice. Cleaning schedules should be completed on completion of wipe downs</p>	
--	-------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

Jim Higham CMIOSH (Ret)
August 2020
COVID-19 Officer

STAY ALERT
CONTROL THE VIRUS
STAY SAFE

STAYING COVID-19 SECURE IN 2020

We confirm we have complied and are complying with the governments
Guidance on managing the risk of COVID-19

5 STEPS TO SAFER WORKING TOGETHER

- ✓ We have carried out a COVID -19 risk assessment and shared the results with the people who work in the areas identified**

- ✓ We have cleaning handwashing and hygiene procedures in line with guidance**

- ✓ We have taken all reasonable steps to minimise the amount of staff required**

- ✓ We have taken all reasonable steps to maintain a 2m/1m distance in all areas**

- ✓ Where people cannot be 2m/1m apart we have done everything practical to manage transmission risk**

Name/Signed on behalf of Matlock Town Football Club.....

Name/Signed Manager..... Date.....

Any concerns contact a member of the Management Committee or Safety Advisor/Officer

